



WEST HORSLEY PARISH COUNCIL

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Members of West Horsley Parish Council are hereby summoned to attend the full Council meeting of WHPC, to be held in the Cedar Room, West Horsley Village Hall on **Tuesday 19 November 2019 at 7.30pm** for the purpose of transacting the following business: ***The public may observe the meeting, which will finish by 9.30pm. At the Chairman's discretion the meeting may be briefly adjourned near the start to allow visitors to comment/ ask questions on relevant matters on the agenda.***

AGENDA

19.185 Chairman's Opening Comments

19.186 To accept apologies & reasons for absence in accordance with LGA 1972, Sch 12, para 40.

19.187 Co-option to fill the vacancy on the Parish Council.

19.188 Declaration of Disclosable Pecuniary Interests by Councillors on any agenda items.

19.189 Register of interests – To declare any amendments.

19.190 Declaration of gifts or hospitality over £25.

19.191 Minutes of the previous meeting held on 15 October 2019 – To be agreed by full Council & signed by the Chairman as a true and accurate record.

19.192 Clerk's report – Update on current actions.

19.193 Financial Matters

- a) Standing items – List of payments authorised at the previous meeting & items to be approved by full Council at this meeting (proposed payments & bank reconciliation).
- b) To approve an increase to this year's Christmas tree budget from £350 to £500.
- c) New event – to request funding of £350 to host a cheese & wine networking evening at the Barley Mow with other local Councillors and Clerks.
- d) To approve a donation (suggested amount £150) from the Parish Council to the RNLI in memory of Cllr Bob Mattock.

19.194 To note significant correspondence received since the previous Council meeting.

19.195 Planning & Environment Matters

- a) Guildford Borough Council Planning Applications received since the previous meeting up to the Thursday before this meeting. Please see www.guildford.gov.uk/planning.

App No	Location	Proposal
19/P/01736	Raleigh School, Northcote Crescent	Erection of a single storey front extension and canopy.
19/P/01712	Mountain Wood Farm, Green Dene	Temporary change of use of land for film making with associated temporary sets and supporting facilities vehicles, access, parking and storage for 46 weeks.
19/P/01762	Catbells, Mount Pleasant	Single storey front & rear extensions, and two storey side extension, including dormer window to rear.
19/P/01405	The Oak, Silkmore Lane	Roof extension and addition of 5 roof lights. New porch with balcony over.
19/P/01810	Courtland, Nightingale Ave	Variation of Condition 2 (approved drawings) of planning permission 18/P/01207 approved on 13/08/2018 to allow for revised outbuilding design.
19/P/01823	100 The Street	Erection of a single storey front extension and two storey side extension including insertion of front dormer window and changes to fenestration following demolition of existing single storey side portion.

19/P/01867	12 Northcote Crescent	Conversion of existing loft space to form habitable accommodation, including raising the roof ridge, three dormers to the rear and three roof lights to the front.
19/W/00096	White House, Wix Hill	Prior notification for a single storey 8 metre rear extension 3.8 metres in height with an eaves height of 2.5 metres
19/P/01903	Ledgers, Shere Road	Variation of condition 2 (drawing numbers) re: 18/P/01379 approved 07/09/18 for changes to fenestration, minor alterations and approval of revised land levels and removal of condition 4 (materials) & condition 5 (energy statement).
19/P/01929	Camborne, Northcote Rd	Single storey front and side extensions
19/P/01909	Manor Farm Bungalow, East Lane	Erection of 139 (138 net) residential homes alongside provision of Suitable Alternative Natural Greenspace (SANG) and ancillary teaching and sporting accommodation, with associated accesses, car parking, refuse/re cycling storage, landscaping, earthworks and infrastructure following demolition of existing bungalow and agricultural buildings.

- b) Planning update – To include local plan, environment, TPOs, listed buildings.
- c) To agree that WHPC should write to GBC to complain about the lack of adherence to NPPF planning policy & West Horsley’s Neighbourhood Plan when deciding planning applications (most recently the decision for 20, The Street, West Horsley) and to approve the draft letter.
- d) Guildford Borough Council Decisions – Listed below are recent planning applications that WHPC has objected to and their outcomes (where decided).

App No	Location	Status
19/P/00634 / 19/P/01541	Land rear of Chicane & Quintons, Ockham Rd N	Awaiting decision, Appeal rec’d
19/P/01210	20 The Street	Awaiting decision

19.196 Parish Councillor allowances – To receive the GBC report on Councillor Allowances, to consider its recommendations and agree any changes as a result of the report.

19.197 Task Group reports (Planning & Finance both covered above):

- a) Community Activities (**MB**, EB, FK, CH) -
- b) Road Safety and Maintenance (CH, MB) -
- c) Communications (**CH**, CY, VB)
- d) Review of courses recently attended (All)

19.198 Action Log carried forward from previous Parish Council meetings:

Agreed Actions	Responsibility	Update
Establish a list of any works that WHPC might want to request is carried out at the appropriate time.	CH/ Road Safety Group	No update.
Install wooden bollards around the grassy area at top of Silkmore Lane (replacing plastic ones).	VB/ Clerk	In progress
Appoint a solicitor to support WHPC in ensuring all of our assets and boundaries are correctly registered and protected (e.g. Village Green etc)	TBC	Scoping conversation with Wellers Hedley; land registered as common land but not at the right place?
June 2019 – Approach SSALC re. providing Legal & Finance training course locally	MB	Will be arranged separately from strategy session.
All Task Groups to ensure that Clerk attends their next meeting so that Terms of Reference agreed.	All	FTG, CTG, CATG - completed Planning – ?; Road Safety - ?
To prepare for the 2020 APM, each Task Group to consider APM suggestions from residents relevant to their area & prepare update for this year’s APM	Each Task Group	Due January 2020 (PC meeting)

19.199 Other Village Matters (for information only)

19.200 The next meeting is at 7.30pm on 10 December 2019, Cedar Room, WH Village Hall.

19.201 The Chairman’s Closing Comments

Signed: *Sam Pinder*, Clerk to the Council

Meeting agendas and minutes are available on the WHPC website and at Horsley library.