



WEST HORSLEY PARISH COUNCIL

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Members of West Horsley Parish Council are hereby summoned to attend the full Council meeting of West Horsley Parish Council to be held in the Cedar Room, West Horsley Village Hall on **Tuesday 18 June 2019 at 7.30pm** for the purpose of transacting the following business: ***The public are welcome to observe the meeting, which will finish by 9.30pm at the latest. At the Chairman's discretion the meeting may be briefly adjourned near the start to enable visitors to comment / ask a question on relevant matters on the agenda.***

AGENDA

19.105 Chairman's Opening Comments

19.106 To accept apologies & reasons for absence in accordance with LGA 1972, Sch 12, para 40.

19.107 Formation of Task Groups and Parish Council Representatives (continued).

19.108 Declaration of Disclosable Pecuniary Interests by Councillors on any agenda items.

19.109 Register of interests – To declare any amendments.

19.110 Declaration of gifts or hospitality over £25.

19.111 Minutes of the previous meeting held on 14 May 2019 – To be agreed by full Council & signed by the Chairman as a true and accurate record.

19.112 Clerk's report – Update on current actions.

19.113 Internal Audit report – To receive the year end Internal Audit report, note any recommendations and agree next steps where appropriate.

19.114 Effectiveness of the system of internal control and Annual Governance Statement – To consider the findings of the review of the effectiveness of the system of internal control and to formally approve and sign the WHPC Annual Governance Statement 2018/19.

19.115 Financial Matters

- a) Standing items – List of payments authorised at the previous meeting & items to be approved by full Council at this meeting (proposed payments & bank reconciliation).
- b) Accounting Statements 2018/19 (AGAR) –
 - to note the 2018/19 year end bank statement which has been reviewed by a Councillor;
 - to consider the Accounting Statements 2018/19 for West Horsley Parish Council,
 - to formally approve the Accounting Statements 2018/19
 - to sign and date the Accounting Statements 2018/19
- c) To consider the formal requests received from the Wisley Action Group (WAG) and the West Horsley resident and any other organisations for a contribution to the cost of seeking a Judicial Review (JR) of the Guildford Local Plan. To consider whether WHPC should provide financial support to any or all of these initiatives, and if so, to approve any donation amounts.

19.116 To note significant correspondence received since the previous Council meeting.

19.117 Planning Matters

- a) Guildford Borough Council Planning Applications received since the previous meeting up to the Thursday before this meeting. Please see www.guildford.gov.uk/planning.

App No	Location	Proposal
19/P/00788	65 Northcote Crescent	Single storey front extension
19/P/00777	92 East Lane	Certificate of Lawfulness to establish whether the proposed single storey side extension would be lawful.
19/P/00827	Hillside Manor, Shere Road	Construction of 2no. replacement storage barns for agricultural use following the demolition of existing dilapidated barns.
19/P/00837	Greenleas, Shere Road	Variation of condition 5 of planning permission 19/P/00225, approved 05/04/2019, to allow the demolition of the existing detached garage to take place once the construction works are substantially complete.
SCC Ref 2019/0070/ GU19/CON/ 00016	The Drift Golf Club, The Drift	Details of a highway cleanliness scheme submitted pursuant to Condition 9 of planning permission ref: GU14/P/01718 dated 23 February 2018. Please find attached a copy of our formal consultation/notification letter. The application documents and plans are available to view or download from our website: http://planning.surreycc.gov.uk/planappdisp.aspx?AppNo=SCC%20Ref%202019/0070
19/P/00860	Horsley Football Club Pavilion, Long Reach	Application to to install floodlights to the main pitch at Horsley Football Club
19/P/00796	29 Long Reach	Tarmac an existing concrete drive (retrospective application)
19/P/00885	Cranley, Silkmore Lane	Erection of a single storey rear and side extension and new rooflight following demolition of existing conservatory.
19/P/00939	Honeysuckle Cottage, Cranmore Lane	Proposed construction of front porch, two storey side extension and part single/part two storey rear extensions following demolition of existing porch and side and rear extensions.
19/P/00985	The Bays, 63 Long Reach	Certificate of Lawfulness for proposed development to establish whether conversion of the integral garage to living space together with changes to fenestration would be lawful.
19/T/00138	50 The Street	Section fell decaying Ash tree retaining six to eight feet of stem . West Horsley Conservation Area.

- b) Response to Planning Officer's query regarding development funding – To consider and agree WHPC's response to the Planning Officer's question about whether there are any projects that the PC would like to nominate for funding from the developer, should planning application 19/P/00634 be approved by GBC.
- c) London Green Belt Council – to decide whether to join.
- d) Housing Survey Update – To note the findings of the survey.
- e) Champney Cottage tree felling – To decide any course of action by WHPC in relation to the felling of the trees at Champney Cottage
- f) Guildford Borough Council Decisions – Listed below are recent planning applications that WHPC has objected to or commented on and their outcomes (where decided).

App No	Location	Proposal
19/P/00610	Drifters, Silkmore Lane	Approved
19/P/00634	Land rear of Chicane and Quintons, Ockham Road North, East Horsley, KT24 6PU	Registered

- g) TPOs & Listed Buildings – To receive an update twice a year as appropriate.

19.118 Local Plan (CY) –

- i) Update
- ii) To consider the letter from Sir Paul Beresford to the Chairman regarding the Local Plan and agree any action.

19.119 Raleigh Nursery – To consider the concerns raised by local residents regarding the proposed closure of the Raleigh Nursery and to agree any action, if felt appropriate, by the Parish Council.

19.120 Annual Parish Meeting (APM) Debrief – To discuss this year's APM.

19.121 Training (MB) – To discuss and agree any action.

19.122 Horse Trough payment (MB) – To propose and if appropriate, approve the suggestion to make an honorarium payment to the resident who looks after the horse trough on behalf of the Parish Council.

19.123 WalkFest 2019 – To consider any suggestions for WalkFest.

19.124 Task Group reports from Task Group lead:

- a) Community Activities (**MB**, EB, FH, CH) -
- b) Environment (**MW**, FH) –
- c) Road Safety and Maintenance (**BM**, CH, MB) -
- d) Communications (**CH**, CY, MW, BM)
- e) Review of courses recently attended (All)

19.125 Action Log carried forward from the March 2019 Parish Council meeting:

Agreed Actions	Responsibility	Update
Set up a Health and Wellbeing Task Group that includes mental health issues impacting teenagers in its remit (proposal came out of Chairman's meeting with Edd Cope (St Mary's Youth Minister) and consider other suggestions made by EC as to how WHPC could link in with West Horsley youth.	All	
Road Safety & Maintenance group to establish a list of any works that WHPC might want to request is carried out at the appropriate time.	CH	
Install wooden bollards around the grassed area at the top of Silkmore Lane (in place of the existing plastic ones).	Clerk	
Appoint a solicitor to provide support to WHPC in ensuring all of our assets and boundaries are correctly registered and protected (e.g. Village Green etc)	BM	

19.126 Other Village Matters (for information only)

19.127 The next meeting is at 7.30pm on 16 July 2019, Cedar Room, W Horsley Village Hall.

19.128 The Chairman's Closing Comments

Signed: *Sam Pinder*, Clerk to the Council

Meeting agendas and minutes are available on the WHPC website and at Horsley library.