

11 June 2025

Members of West Horsley Parish Council,

You are hereby summoned to attend a **FULL COUNCIL MEETING**, to be held in the Cedar Room at West Horsley Village Hall on **Tuesday 17 June at 7.30pm**. Apologies must be given to the Clerk in writing.

Members of the public and press have a right and are invited to be present at the meeting. Please notify the Clerk by 12pm on the day of the meeting if you would like to attend. Any questions for the Council should be sent to clerk@westhorsley.info no later than 5pm on the day prior to the meeting.

AGENDA

25/103 Chairman's Opening Remarks

25/104 Apologies for Absence

25/105 Co-option of a New Councillor

25/106 Declaration of Interests and Gifts

- a) To receive any declarations of personal and/or prejudicial interest in respect of any items on the agenda
- b) To receive any amendments to Members' Register of Interests
- c) To receive any declarations of gifts or hospitality received by Members over the value of £50

25/107 Minutes of the Previous Meeting of the Council *Appendix 1*

Minutes to be approved by Council and signed by the Chairman as a true and accurate record

Public Forum

Members of the public can express a view or ask a question on relevant matters on the agenda. Each speaker to have a maximum of three minutes to address the Council. The period designated for public participation shall not exceed 15 minutes unless directed by the chair of the meeting.

25/108 Reports from other Authorities

- a) Surrey County Council
- b) Guildford Borough Council

25/109 Clerk's Report

25/110 Significant Correspondence Received Since the Last Council Meeting

25/111 Financial Matters

- a) List of payments to be approved by Full Council at this meeting *Appendix 2*
- b) To receive and approve the bank reconciliation to 31 May 2025 *Appendix 3*
- c) To receive and approve a report on expenditure against budget to 31 May 2025 *Appendix 4*

25/112 Strategic Documents for Review

- a) WHPC Community Grants Policy *Appendix 5*

25/113 Youth Council Report *Appendix 6*

To receive a report on any Youth Council meetings or events held since the previous Council meeting

- 25/114 Millennium Point *Appendix 7*
To receive and approve a briefing note on the refurbishment of Millennium Point, Sheepleas
- 25/115 Village Hall Boiler *Confidential Appendix 8*
To receive and approve a briefing note on the replacement of the Village Hall boiler
- 25/116 Move to GOV.UK *Appendix 9*
To receive a briefing note on the move of all Parish Council emails and the website to the new westhorsley-pc.gov.uk domain
- 25/117 Full Council Meetings for 2026 *Appendix 10*
To receive and approve the dates for Full Council meetings in 2026
- 25/118 Parking Matters
To receive an update on any recent village parking issues
- 25/119 Planning Committee *Appendix 11*
To receive a report on any Planning Committee meetings held since the previous Council meeting
- 25/120 Other Committee Updates:
a) Personnel
b) Finance
- 25/121 Task Group Updates:
a) Asset Management & Village Appearance
b) Biodiversity
c) Communications
d) Community Events & Wellbeing
e) Local Government Reorganisation
f) Road Safety & Maintenance
g) S106
- 25/122 Community Projects Updates:
a) Friends of Horsley Station
b) Horsley Heritage Group
c) The Horsleys' CAN
- 25/123 Any Other Village Matters to Note
- 25/124 Date of Next Meeting: Tuesday, 15 July at 7.30pm in the Cedar Room, West Horsley Village Hall

To resolve to exclude the press and public from the following item in accordance with the provision of the Public Bodies (Admission to Meetings) Act 1960 in order to discuss staffing matters
- 25/125 Staffing Matters *Confidential Appendix 12*

- Appendices to this meeting are available on the Parish Council website at www.westhorsley.info.
- Meeting agendas and minutes are available on the WHPC website and the Village Hall noticeboard.
- Minutes are available at Horsley Library.

Signed: *Julia McClung, Clerk to the Council, 11 June 2025*