

Wednesday 15 January 2025

Members of West Horsley Parish Council,

You are hereby summoned to attend a FULL COUNCIL MEETING, to be held in the Cedar Room at West Horsley Village Hall on **Tuesday 21 January 2025 at 7.30pm**. Apologies with reason must be given to the Clerk in writing. Members of the public and press, you have a right and are invited to be present at the meeting. Please notify the Clerk by 12pm on the day of the meeting if you would like to attend. Any questions for the Council should be sent to the Clerk at [clerk@westhorsley.info](mailto:clerk@westhorsley.info) no later than 5pm on the day prior to the meeting.

## **AGENDA**

25/001 Chairman's Opening Remarks

25/002 Apologies for Absence

25/003 Declarations of Interests from Members in respect of any items on the agenda; Amendments to Register of Interests; Declarations of any gifts or hospitality received over the value of £50

25/004 Minutes of the Previous Meeting of the Council *Appendix 1*  
To be agreed and signed by the chairman of the meeting as a true and accurate record

*Public Forum – At the chairman's discretion the meeting may be briefly adjourned to allow visitors to comment or ask questions on relevant matters on the agenda.*

25/005 Clerk's Report

25/006 Significant Correspondence Received Since the Last Council Meeting

25/007 Financial Matters

- List of payments to be approved by Full Council at this meeting *Appendix 2*
- To receive and approve the bank reconciliation to 31 December 2024. *Appendix 3*
- To receive and approve a report on expenditure against budget to 31 December 2024. *Appendix 4*
- To receive and approve a list of subscriptions for 2025/26 *Appendix 5*

25/008 Youth Council *Appendix 6*  
To receive an update on any Youth Council meetings held since the previous Council meeting.

25/009 Strategic Documents and Policies for Review

- Transparency Code *Appendix 7*
- Scheme of Delegation *Appendix 8*

25/010 Village Hall Boiler Replacement

- To receive an update on the condition of the Village Hall boiler.
- To agree to engage an expert to draft a specification for the replacement, cost not to exceed £400, and to obtain three comparable quotes for the work.
- To agree to finance a replacement boiler for the Village Hall (either by grant/S106, or from the Council's EMR for Village Hall Refurbishment).

- 25/011 SCC Public Rights of Way Improvement Plan Consultation *Appendix 9*  
To receive and approve the Council's response to the consultation.
- 25/012 Planning Committee *Appendix 10*
- a) To receive a report on any Planning Committee meetings held since the previous Council meeting.
  - b) Any other matters to note
- 25/013 Other Committee Updates
- a) Finance Committee
  - b) Personnel Committee
- 25/014 Task Group Updates:
- a) Asset Management & Village Appearance
  - b) Biodiversity
  - c) Communications
  - d) Community Events & Wellbeing
  - e) Road Safety & Maintenance
  - f) S106
- 25/015 Community Project Updates:
- a) Friends of Horsley Station
  - b) Horsley Heritage Group
  - c) The Horsleys CAN
- 25/016 Other Village Matters to Note
- 25/017 Date of Next Meeting  
Tuesday 18 February 2025 at 7.30pm, in the Cedar Room, West Horsley Village Hall.

- *Appendices to this meeting are available on the Parish Council website at [www.westhorsley.info](http://www.westhorsley.info).*
- *Meeting agendas and minutes are available on the WHPC website and the Village Hall noticeboard.*
- *Minutes are available at the Horsley Library.*