

Wednesday 14 February 2024

Members of West Horsley Parish Council,

You are hereby summoned to attend a FULL COUNCIL MEETING, to be held in the Cedar Room at West Horsley Village Hall on **Tuesday 20 February 2024 at 7.30pm**. Apologies with reason must be given to the Clerk in writing.

Members of the public and press, you have a right and are invited to be present at the meeting. Please notify the Clerk by 12pm on 20 February if you would like to attend. Any questions for the Council should be sent to the Clerk at clerk@westhorsley.info no later than 7.30pm on 19 February.

AGENDA

24/023 Chairman's Opening Remarks

24/024 Apologies for Absence

24/025 Declarations of Interests from Members in respect of any items on the agenda; Amendments to Register of Interests; Declarations of any gifts or hospitality received over the value of £25

24/026 Minutes of the Previous Meeting of the Council - to be agreed and signed by the Chairman as a true and accurate record *Appendix 1*

Public Forum – *At the Chairman's discretion the meeting may be briefly adjourned to allow visitors to comment or ask questions on relevant matters on the agenda.*

24/027 Clerk's Report

24/028 Significant Correspondence Received Since the Last Council Meeting

24/029 Financial Matters

a) List of payments to be approved by Full Council at this meeting *Appendix 2*

b) To receive and approve the bank reconciliation to 31 January 2024 *Appendix 3*

c) To receive and approve a report on expenditure against budget to 31 January 2024 *Appendix 4*

24/030 Youth Council

To receive an update on any Youth Council meetings or events held since the previous Council meeting.

24/031 Strategic Plan for 2024-2027 *Appendix 5*

To receive and approve the WHPC Strategic Plan for 2024/27.

24/032 Strategic Documents for Review

a) Complaints Procedure *Appendix 6*

b) Code of Conduct *Appendix 7*

c) Social Media Policy *Appendix 8*

d) Planning Committee Terms of Reference *Appendix 9*

24/033 Horsley Heritage Group *Appendix 10*

To receive and consider East Horsley Parish Council's proposal for the formation of a Horsley Heritage Group (HHG); as a joint initiative with WHPC.

- 24/034 WHPC Community Awards
To receive a verbal update on WHPC's Community Awards Scheme including arrangements for the presentation evening on 27 March 2024
- 24/035 Schedule of Events for 2024 *Appendix 11*
To receive and approve a schedule of events for 2024
- 24/036 Rights of Way Improvement Plan Parish (ROWIP) Parish Survey *Appendix 12*
To receive and approve the Council's proposed response to SCC's ROWIP Parish Survey
- 24/037 Planning & Environment Committee *Appendix 13*
- a) To receive a report on any Planning & Environment Committee meetings held since the previous Council meeting
 - b) Other matters to note
- 24/038 Other Committee Updates:
- a) Finance
 - b) Personnel
- 24/039 Task Group Updates:
- a) Asset Management & Village Appearance
 - b) Communications
 - c) Community Events & Wellbeing
 - d) Road Safety & Maintenance
- 24/040 Community Projects Updates:
- a) The Horsleys CAN
- 24/041 Other Village Matters
- 24/042 Date of Next Meeting: Tuesday 19 March at 7.30pm, in the Cedar Room, West Horsley Village Hall
- Appendices to this meeting are available on the Parish Council website at www.westhorsley.info.
 - Meeting agendas and minutes are available on the WHPC website and the Village Hall noticeboard.
 - Minutes are available at the Horsley Library.