

Wednesday 15th February 2023

Members of West Horsley Parish Council,

You are hereby summoned to attend a FULL COUNCIL MEETING, to be held in the Cedar Room at West Horsley Village Hall on **Tuesday 21st February at 7.30pm**. Apologies must be given to the Clerk in writing.

Members of the public and press have a right and are invited to be present at the meeting. Please notify the Clerk by 12pm on 21st February if you would like to attend. Any questions for the Council should be sent to the Clerk at clerk@westhorsley.info no later than 7.30pm on 20th February.

AGENDA

- 23.022 Chairman's Opening Remarks, including a one-minute silence in memory of the late Jen Powell
- 23.023 Apologies and Reasons for Absence
- 23.024 Declarations of Interests from Members in respect of any items on the agenda; Amendments to Register of Interests; Declarations of gifts/hospitality over £25
- 23.025 Minutes of the Previous Meeting of the Council - to be agreed and signed by the Chairman as a true and accurate record *Appendix 1*
- Public Forum – *at the Chairman's discretion the meeting may be briefly adjourned to allow visitors to comment or ask questions on relevant matters on the agenda*
- 23.026 Clerk's Report
- 23.027 Significant correspondence received since the last Council meeting
- 23.028 Financial Matters
- Standing items – list of payments to be approved by Full Council at this meeting *Appendix 2*
 - To confirm bank reconciliation to 31st January 2023 *Appendix 3*
 - To receive a report on expenditure against budget to 31st January 2023 *Appendix 4*
 - To agree to upgrade the Council's Mailchimp account at a cost of £22 per month. *Appendix 5*
- 23.029 Community Noticeboard *Appendix 6*
To agree to a one-off payment of £125 + VAT to give both the Community Noticeboard and Road Closures webpages the same, easily updatable format as the Parish Council's News page.
- 23.030 Coronation Event Planning *Appendix 7*
- To receive an update on arrangements for the beacon-lighting event on 6th May.
 - To consider whether the Council would like to give a small gift to the children in the village to commemorate the Coronation.
 - To receive and approve some initial costings for elements of the proposed event.
- 23.031 Strategic Documents
To review and approve the WHPC Community Grants Scheme Policy. *Appendix 8*
- 23.032 Elections
To receive a summary of key dates for nominees and voters in the May 2023 elections. *Appendix 9*

- 23.033 Follow-Up on the Community Forum for School Places *Appendix 10*
- a) To receive an update on any meetings and discussions held since the Forum.
 - b) To discuss the Council's view in relation to:
 - i. a potential new build; and
 - ii. the commissioning of an independent report on future demand for school places by a specialist consultant.
 - c) To confirm if any co-funding arrangement is in place with East Horsley Parish Council.
 - d) To agree to seek three tenders from specialist consultants in order to determine budget.
- 23.034 Your Fund Surrey Update
To receive a verbal update on the Your Fund Surrey projects.
- 23.035 Planning & Environment Committee *Appendix 11*
To receive a report on any Planning & Environment Committee meetings held since the previous Council meeting.
- 23.036 Task Group Updates:
- a) Asset Management & Village Appearance
 - b) Climate Change *Appendix 12*
 - c) Communications
 - d) Community Events & Wellbeing
 - e) Personnel
 - f) Road Safety & Maintenance
 - g) Special Projects
 - h) Youth Council
- 23.037 Other Village Matters
- 23.038 Date of Next Meeting: Tuesday 21st March at 7.30pm, in the Cedar Room, West Horsley Village Hall.
- Appendices to this meeting are available on the Parish Council website at www.westhorsley.info.
 - Meeting agendas and minutes are available on the WHPC website and the Village Hall noticeboard.
 - Minutes are available at Horsley Library.