



West Horsley Parish Council

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Members of West Horsley Parish Council are hereby summoned to attend the full Council meeting of WHPC, to be held in the Cedar Room, West Horsley Village Hall on **Tuesday 16th March 2021** at **7.30pm** for the purpose of transacting the following business: ***The public may observe the meeting, which will finish by 9.30pm. At the Chairman's discretion the meeting may be briefly adjourned near the start to allow visitors to comment/ ask questions on relevant matters on the agenda.***

Specific arrangements for meetings during the pandemic: Meetings will be held via videoconferencing technology as permitted by new legislation. If you would like to attend the online meeting and / or have a question that you would like raised at the meeting, please contact the clerk (clerk@westhorsley.info) by 5pm on Monday 15th March to request log in details / to raise your question. Questions will be read out and responded to during the meeting.

AGENDA

21.046	Chairman's opening Comments
21.047	To accept apologies & reasons for absence in accordance with LGA 1972, Sch 12, para 40.
21.048	Co-option of Councillor <i>Appendix 1 (confidential)</i>
21.049	Declaration of Disclosable Pecuniary & Non Pecuniary Interests by Councillors on any agenda items
21.050	Register of interests – To declare any amendments.
21.051	Declaration of gifts or hospitality over £25.
21.052	Minutes of the previous meeting held on 23rd February 2021 <i>Appendix 2:</i> to be agreed by full Council & signed by the Chairman as a true and accurate record.
21.053	Response to questions received by the Parish Council from residents.
21.054	Clerk's report – Update on current actions. a) <i>Annual Parish meeting:</i> to agree format
21.055	Financial Matters a) Standing items – List of payments authorised at the previous meeting & items to be approved by full Council at this meeting (proposed payments & bank reconciliation). <i>Appendix 3</i> b) To confirm the bank reconciliation to 31 st January 2021. c) S106: to agree that the balance of S106 funding is used to cover the cost of planters at the Village Hall and that any final balance of monies from 20, The Street S106 to be allocated towards replacing/ renewing the noticeboards.
21.056	To note significant correspondence received since the last Council meeting.
21.057	To Review the Council's Standing Orders and consideration and approval of a new clause addressing the length of term of office for Chairman and Vice Chairman: <i>Appendix 4</i>
21.058	To Review the Council's Standing Financial Instructions: <i>Appendix 5</i>
21.059	To adopt the NALC Code of Conduct <i>Appendix 6</i>

21.060	Public Toilet at the Village Hall: Appendix 7 (confidential): to consider and approve the recommendations in the briefing note.
21.061	Dishwasher and Associated works for the Village Hall Appendix 8 (confidential) to consider and approval the recommendations in the briefing note for the installation of a dishwasher and associated works for the kitchen cupboards.
21.062	The Village Orchard bench Appendix 9 (confidential) to consider and approve the recommendations in the briefing note for a new bench for the Orchard, to replace the broken one.
21.063	Planning & Environment Matters <ul style="list-style-type: none"> a) Members to agree a course of action following the receipt of advice from Bell & Colvill Ltd of their intention to demolish the existing showroom and develop the site for residential use. b) Appendix 10: GBC planning applications & decisions received since previous meeting up to the Thursday before this meeting. Please see www.guildford.gov.uk/planning. c) Planning update – Enforcements, Local plan, climate change & environment, TPOs, listed buildings d) Appendix 11: to approve the terms of reference for the inter-parishes working group on climate change.
21.064	Volunteer to assist the Communications Group To agree the appointment of Tina Grice, a volunteer, to assist the Communications Group with design and graphics.
21.065	Consultation on Ward Boundaries Appendix 12: to agree the Parish Council's response to the consultation on Ward Boundaries.
21.066	Gig-a-Bit Broadband To note the progress on the roll-out of the Gig-a-Bit Superfast Broadband Scheme.
21.067	Task Group updates: <ul style="list-style-type: none"> a) Community Events (MB, FK, VB, SN) – b) Asset Management, Maintenance & Village Appearance Task Group (TR, MB, c) VB) - d) Road Safety and Maintenance (SN, MB, TR) - e) Communications (VB, CY, GM) – f) Personnel (SN, FK, EB) - Review of courses recently attended (All)
21.068	Action Log carried forward from previous Parish Council meetings: Appendix 13: for review
21.069	Other Village Matters (for information only)
21.070	Date of next meeting: Tuesday 20 th April 2021, 6.30pm Tuesday 20 th April 2021, 7.30pm Annual Parish meeting Tuesday 4 th May 2021, 7.30pm, Annual Statutory Meeting.

Signed: Joanna Cadman, Locum Clerk to the Council 11th March 2021

Meeting agendas and minutes are available on the WHPC website and at Horsley library.