



# West Horsley Parish Council

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Members of West Horsley Parish Council are hereby summoned to attend the full Council meeting of WHPC, to be held in the Cedar Room, West Horsley Village Hall on **Tuesday 23<sup>rd</sup> February 2021** at **7.30pm** for the purpose of transacting the following business: **The public may observe the meeting, which will finish by 9.30pm. At the Chairman's discretion the meeting may be briefly adjourned near the start to allow visitors to comment/ ask questions on relevant matters on the agenda.**

**Specific arrangements for meetings during the pandemic:** Meetings will be held via videoconferencing technology as permitted by new legislation. If you would like to attend the online meeting and / or have a question that you would like raised at the meeting, please contact the clerk ([clerk@westhorsley.info](mailto:clerk@westhorsley.info)) by 5pm on Monday 22<sup>nd</sup> February to request log in details / to raise your question. Questions will be read out and responded to during the meeting.

## AGENDA

21.023	<b>Chairman's opening Comments</b>
21.024	<b>To accept apologies &amp; reasons for absence in accordance with LGA 1972, Sch 12, para 40.</b>
21.025	<b>Declaration of Disclosable Pecuniary &amp; Non Pecuniary Interests by Councillors on any agenda items</b>
21.026	<b>Register of interests – To declare any amendments.</b>
21.027	<b>Declaration of gifts or hospitality over £25.</b>
21.028	<b>Minutes of the previous meeting held on 19<sup>th</sup> January 2021</b> <b>Appendix 1:</b> to be agreed by full Council & signed by the Chairman as a true and accurate record.
21.029	<b>Response to questions received by the Parish Council from residents.</b>
21.030	<b>Clerk's report – Update on current actions.</b> <b>Appendix 2:</b> to consider the recommendations in the briefing paper for the Annual Parish Meeting and the Annual Statutory Meeting, with regard to the provisions of the Covid Act 2020 and subsequent Regulations.
21.031	<b>Financial Matters</b> a) Standing items – List of payments authorised at the previous meeting & items to be approved by full Council at this meeting (proposed payments & bank reconciliation). <b>Appendix 3</b> b) To confirm the bank reconciliation to 31 <sup>st</sup> January 2021. c) Rialtas Business System (RBS): <b>Appendix 4 confidential - members only:</b> to consider the recommendations in the briefing note for an accounting system to enable clearer performance management of the budget.
21.032	<b>To note significant correspondence received since the last Council meeting.</b> a) <b>Appendix 5:</b> Consultation on Ward Boundaries b) <b>Appendix 6:</b> Woodside – repair to verges c) <b>Appendix 7:</b> Speeding concerns East Lane
21.033	<b>Deputy Clerk</b> <b>Appendix 8:</b> members to receive and consider the business case for the creation of the post of Deputy Clerk.

21.034	<p><b>Provision of new external doors for the Village Hall</b>  <b>Appendix 9:</b> <i>confidential – members only:</i> To consider the recommendations in the briefing note for the supply and installation of new doors for the Village Hall.</p>
21.035	<p><b>The Village Orchard</b>  <b>Appendix 10a:</b> to consider the recommendations in the briefing note for a new bench and picnic bench for the Orchard  <b>Appendix 10b:</b> <i>Ash trees in the Village Orchard:</i> To consider the recommendation in the briefing note that planning permission should be applied for to remove 5 Ash trees, to agree to obtain quotations for their removal and to agree to allocate a sum not exceeding £5,000 for the costs of removal and associated traffic management.</p>
21.036	<p><b>Vehicle Activated Sign (VAS)</b>  <b>Appendix 11:</b> to consider the recommendations in the briefing note for a VAS to promote traffic calming in the village.</p>
21.037	<p><b>Your Fund Surrey</b>  <b>Appendix 12:</b> to consider and confirm the projects pinned for the Your Fund Surrey application.</p>
21.038	<p><b>Appointment of a traffic/transport consultant with respect to Wisley</b>  To give ‘in principle’ approval to co-operation and cost sharing with East Horsley Parish Council for the appointment of a traffic/transport consultant and to approve recommended costs. In addition to approve the appointment of a consultant for West Horsley, to model the junction of East Lane and Ockham Road North</p>
21.039	<p><b>Ockham Road North</b>  <b>Appendix 13:</b> To agree to provide a letter of support to Ockham PC for their project to preserve trees along Ockham Road North.</p>
21.040	<p><b>Gig-a-Bit super-fast broadband proposal</b>  <b>Appendix 14:</b> To note the launch of the West Horsley Gig-A-Bit Broadband Voucher Scheme and to agree the costs of printing an informative leaflet not exceeding £350.</p>
21.041	<p><b>Planning &amp; Environment Matters</b></p> <ul style="list-style-type: none"> <li>a) <b>Appendix 15:</b> GBC planning applications &amp; decisions received since previous meeting up to the Thursday before this meeting. Please see <a href="http://www.guildford.gov.uk/planning">www.guildford.gov.uk/planning</a>.</li> <li>b) Planning update – Enforcements, Local plan, climate change &amp; environment, TPOs, listed buildings.</li> </ul>
21.042	<p><b>Task Group updates:</b></p> <ul style="list-style-type: none"> <li>a) Community Events (MB, FK, VB, SN) –</li> <li>b) Asset Management, Maintenance &amp; Village Appearance Task Group (TR, MB, c) VB) -</li> <li>d) Road Safety and Maintenance (SN, MB, TR) -</li> <li>e) Communications (VB, CY, GM) –</li> <li>f) Personnel (SN, FK, EB) -</li> </ul> <p>Review of courses recently attended (All)</p>
21.043	<p><b>Action Log carried forward from previous Parish Council meetings: Appendix 16:</b> for review</p>
21.044	<p><b>Other Village Matters (for information only)</b></p>

**21.045**

**Date of next meeting:**

Tuesday 16<sup>th</sup> March 2021, 7.30pm, by remote access

Tuesday 20<sup>th</sup> April 2021, 6.30pm

Tuesday 20<sup>th</sup> April 2021, 7.30pm Annual Parish meeting

Tuesday 4<sup>th</sup> May 2021, 7.30pm, Annual Statutory Meeting.

Signed: *Joanna Cadman, Locum Clerk to the Council 18<sup>th</sup> February 2021*

*Meeting agendas and minutes are available on the WHPC website and at Horsley library.*